**Subject: Urgent: Q4 Cybersecurity Audit Results**

Hi Sam,

I hope you're doing well. I wanted to give you a heads-up that the results from our Q4 cybersecurity audit just came in, and there are a few areas of concern we’ll need to address ASAP. I’d like to schedule a meeting with you and the IT leadership team to discuss the key findings and prioritize next steps. Can we set something up for early next week? Let me know what works for you.

Best regards,  
John Peterson  
BASTION Corporation